



Student Catalog Addendum

This catalog addendum updates the Academic Readiness, Advanced Standing by Transfer Credit, and Attendance Tracking subsections of the 2022 Student Catalog.

Wonderlic Testing Information

This catalog addendum updates and replaces the Wonderlic testing information subsection of the Admissions Information section with the following information:

All applicants must take and pass the Wonderlic Scholastic Level Exam (SLE). Prospective applicants for admission to all diploma and certificate granting programs, with the exception of the Lab Assistant, EKG Technician/Phlebotomist program, must achieve the minimum acceptable score of 13, unless qualified to enter Three Weeks to Success Program (see below for details). Prospective applicants for admission to the Lab Assistant, EKG Technician/Phlebotomist must achieve the minimum acceptable score of 15. Prospective applicants for admission to an Associate Degree program must achieve the minimum acceptable score of 18.

If the appropriate minimum score is not achieved, two re-tests may be given using an alternate test form. The Three Weeks to Success Program is not available to prospective applicants for the Lab Assistant, EKG Technician/Phlebotomist program or for Associate Degree programs.

Note: The President has the discretion to waive minimum score requirements for the Wonderlic exam as deemed appropriate in his judgment. In such cases the President may require additional information from the student which may include but is not limited to the form of an interview, written statement, and/or other means of explaining the student's extenuating circumstances and/or demonstrating their aptitude for the program.

Advanced Standing by Transfer Credit – Cardiovascular Sonography Program

This catalog addendum adds the following information concerning the transferability of credits for certain courses in the Cardiovascular Sonography program:

Upon review and approval of the student's submission by the CVS department, Students enrolling in the CVS program may receive transfer credit for Anatomy and Physiology I & II with lab and for Medical Terminology I & II. Courses must have been completed no more than two (2) years prior to the date the student signs the enrollment agreement and the student must have received a grade equivalent to a C or greater. If the course(s) was taken more than two (2) years prior to the date the student signs the enrollment agreement, a student may still be able to receive transfer credit, provided they received a grade equivalent to a C or greater and pass an additional examination as determined by IBT.

Attendance Tracking

This catalog addendum updates and replaces the Attendance Tracking subsection of the Attendance Policy in the Catalog with the following information:

Instructors record attendance every class session, including all absences, tardies, and early departures. Attendance may be taken manually or students may be provided with instructions on how to record their attendance electronically. All attendance is recorded in the student information system (SIS) where it will be tracked by the school registrar.